

Federation of Historical Bottle Collectors

FOHBC Board Meeting Minutes

Board of Directors Conference Call / Zoom Meeting

1 November 2022, 7:00 pm CST

President Michael Seeliger called the video conference call to order at 7pm CT.

Present: Michael Seeliger, President
Elizabeth Meyer, B. Mgr/Mem.Dir.
Jim Berry, Treasurer
Alice Seeliger, Secretary
Ferdinand Meyer V, Director-at-Large
Eric McGuire, Western Region Director
Henry Hecker, Midwest Region Director
John O'Neill, Director-at-Large
Craig Cassetta, Historian
Charlie Martin, Northeast Region

Absent: Richard Siri, Director-at-Large
Jeff Wichmann, First Vice President
Richard Kramerich, Public Relations Director
Jake Smith, Southern Region Director

Guests: Alan DeMaison, Deanna Jordt, Steve Jackson

1. Michael Seeliger welcomed those in attendance. Roll call was taken for board members. An agenda was displayed. There were three invited guests present.
2. Michael Seeliger noted that non-board members must be identified at the beginning of the meeting and should mute their microphones until called upon.
3. Treasurer's Report was reviewed and explained by Jim Berry and Michael Seeliger. Categories were reviewed as follows: FOHBC, Virtual Museum, Show/Convention. Michael presented and displayed a final recap of these reports as previously submitted as part of the working budget he is preparing. Since there were several items that needed to be updated with final numbers, the budget is still a work in progress. Jim Berry, DeAnna Jordt, and Elizabeth Meyer explained some line items and answered questions about specific entries.
4. Unfinished Business
 - a. National Bottle Museum – Michael has not had further contact with the NBM but he has reviewed the Hall of Fame video and believes they would be interested in having an updated copy of that. Elizabeth also has a copy of the HOF video on one of her laptops. Michael thought the current one could be used and updated with the last few years' recipients. Michael and Elizabeth will work on this. Jim Berry talked to the NBM about the volume of materials FOHBC would like the NBM to store (Hall of Fame plaques and books) and indicated Adam will get back to him on this.
 - b. Magazine rate increase suggestions progress - Ferd indicated he and Jeff have discussed this and believe the auction house rates should be increased by 20-25%. Ferd will get a proposal to Michael shortly.
 - c. Audit report/tax preparation report – Jim Berry indicated that the correct deadline for the tax filing is November 15 rather than October 15. The tax preparer has taken her report to her supervisor for review and Jim believes he will be receiving it by the end of the week. Alice questioned the level of audit being conducted and that will be determined when the documents/reports are received.



Alice J. Seeliger
FOHBC Secretary
N8211 Smith Road
Brooklyn, Wisconsin 53521
aliceajscreative@gmail.com

FOHBC Board Meeting Minutes

1 November 2022

- d. Merchandise transfer progress – Jim and Val Berry sent out the boxes by FedEx last Friday. Michael prepared the labels (to be reimbursed) and that was \$178. Michael will check the delivery status through FedEx tracking and let Elizabeth know. Elizabeth said Chi Chi has a system with all delivery services that provides for alternate delivery procedures if the office is closed.
 - e. On-line seminar progress – Tabled
 - f. Hall of Fame Report – continuation of NBM report above. The DVD goes up to 2014 presentations so it will need to be added to from that time. Michael and Elizabeth will work on. Elizabeth will review her copy and a decision will need to be made as to who will record updates.
 - g. Bonding progress – Elizabeth said there are two policies in place – one for general liability for the organization and a second one, which is an endorsement, covering board members (previously referred to as “bonding”). Jim asked if there is an invoice for this and Elizabeth will follow up on this and get the invoice to Jim. There was a question as to the effective date of the endorsement.
 - h. Checking account transfer issues – Michael has corresponded with the bank and they need updated minutes and a clarification of the bylaws to allow the signers/accessors of the account to be Michael Seeliger, President; Jim Berry, Treasurer; and Elizabeth Meyer, Business Manager. The bank had indicated the bylaws only provided for the President and Treasurer to hold those responsibilities, however, Michael asked Steve Jackson, chairman of the bylaws revision committee, to clarify if the wording in the current bylaws excludes anyone else from having these permissions. Steve indicated it did not. Michael asked for a motion to request the bank to list Michael Seeliger, President; Jim Berry, Treasurer; and Elizabeth Meyer, Business Manager as signers/accessors of the accounts. Charlie Martin made a motion as indicated, Craig Cassetta seconded. Discussion included that it was important Elizabeth be able to verify that checks she has sent to Jim Berry to be deposited have cleared the bank as she frequently gets calls from members asking that question. The motion carried unanimously. Michael will be sending these minutes to the bank to finalize the process.
5. Old Business – Items tabled and not addressed at last meeting
- a. Bylaws revision committee – Steve Jackson, Chair; Jim Berry, Henry Hecker and Michael Seeliger held another meeting and are about one-halfway through the review. There will be another meeting this month to tackle the second half and a draft for review should be ready around the end of the month.
 - b. PR Report progress – Richard Kramerich was not able to attend so Michael presented his report. Richard has passed a lot of FOHBC information out for shows and will continue to do so.
 - c. Publicity Card program – Richard Kramerich and Michael have been working on a “hand-out” publicity card to supply to show dealers who will hand them out at their tables at shows. Michael showed one side of the handout and explained what they thought could be put on the back side. Ferd had approved the first side. The board reviewed the design. Eric made a motion to authorize the printing of this handout, Charlie seconded. Charlie said he’d be happy to hand these out and deliver to dealers when he attends shows. All voted in favor of the motion and it passed unanimously. Michael will have 100 3-up cards printed at a cost of about \$85 which he will cover.
 - d. FOHBC Website update report – Tabled
 - e. Membership meeting 2023 – Tabled
 - f. Bottles 101 – Tabled
 - g. Gift digital memberships – Tabled
 - h. Website Loop progress - Tabled

FOHBC Board Meeting Minutes

1 November 2022

6. A motion was made by Jim Berry, seconded by Alice to close the meeting. All board members indicated agreement and the meeting ended at approximately 8:05 pm.

The foregoing conveys our understanding of items discussed and decisions reached during this meeting. The FOHBC will assume these notes correct and as a matter of record unless notice to the contrary is brought to our attention within one (1) week of the issue date of these meeting notes.

Respectfully submitted,

Alice J. Seeliger, Secretary